



MONMIA PRIMARY SCHOOL

- Learn and Achieve -

Bicycle/Scooter Policy

Monmia Primary School

This policy was last ratified by School Council in: November, 2012

School Council President: Chantelle Polacsek

Rationale	To provide guidelines for parents and students who choose to ride to school.
Aim	<p>This policy aims to ensure that:</p> <p>All students riding bicycles/scooters to school will,</p> <ul style="list-style-type: none">• Be safe riding to and from school wearing a helmet at all times• Know and be able to follow the road rules• Keep their bicycles/scooters and helmets in good, safe working order
Implementation	<ul style="list-style-type: none">• The Department of Education and Early Childhood Development (DEECD) and Victorian Roads Authority recommend that children under 10 years of age DO NOT ride bicycles/scooters to or from school unless accompanied by an adult.• Children must correctly wear a Standards Australia Approved bicycle helmet at all times when in control of a bicycle/scooter.• All road rules concerning bicycles/scooters are to be followed. This includes the pedestrians' right of way on footpaths. The bell should be used as a warning when approaching pedestrians.• Before students can ride their bicycles/scooters to school they must, with their parents, read and sign the Bicycle Users Contract and Bicycle/Scooter Permission Note and return them to school.• Bicycles/scooters ridden and helmets worn to school must be in good, safe working order and bicycles/scooters must be fitted with a bell and reflectors.• Entry and exit points to Monmia Primary School are via the Willy's Gate Pedestrian entrance only.• Children are to dismount before entering the school grounds and walk their bicycles/scooters whilst on site.• Bicycles/scooters are to be stored in the rack outside the Principal's office. Bicycles/scooters must be locked with a chain and padlock supplied by the bicycle/scooter owner.• Bicycle/scooter helmets are brought and stored on site at the owner's risk.• Parents will be notified if children do not adhere to the School's Bicycles/Scooters Policy. Students may be refused entry with their bicycles/scooters to the school grounds.• No riding of bicycles, scooters, rollerblades or skateboards is permitted in the school grounds during school or after hours. <p>Note: Skateboards and rollerblades are not permitted at Monmia Primary School under any circumstances, unless directed by teachers. If they are brought to school they are to be secured for the day in the office area.</p>
Evaluation	This policy will be reviewed annually or as required depending on students' needs.
Review	2016

Appendix 1:

A Guide to Bicycle Maintenance: Six Point Safety Check

Feature	What are you checking for?	How does this bicycle rate?
Tyres	<ul style="list-style-type: none">• firm tyres• tread not worn and no canvas showing• no bulges or cuts	
Bell	<ul style="list-style-type: none">• rings clearly and loudly	
Pedals	<ul style="list-style-type: none">• rotates freely when spun• rubber not showing signs of wear	
Lights and reflectors	<ul style="list-style-type: none">• secure, clean and shine brightly• must be fastened securely and visible	
Brakes	<ul style="list-style-type: none">• block not worn down when brakes applied• bike wheel does not rotate when brakes are applied	
Chain	<ul style="list-style-type: none">• does not move more than 2.5cm when lifted• is well oiled	
Size of bike (see information below)	<ul style="list-style-type: none">• correct size for rider	

Helmets must be Australian Safety Standard, safe, not been in an accident or have been dropped, as this reduces the safety of the helmet. Regular fortnightly checks are needed.

What is the right size of the bicycle?

The right size of bicycle:

- has controls within reach
- is comfortable for the rider
- has a level seat
- the rider's feet should just touch the ground when the rider is sitting on the seat
- handlebars should allow for the arms to be slightly bent as the body leans slightly forward
- the bicycle is the right size if the rider can straddle the crossbar with both feet flat on the ground; otherwise the bicycle is too big and therefore, unsafe. There should be about 3 cm between the bicycle and the rider's crutch for a medium or lightweight bicycle. For a BMX or mountain bike there should be a 10cm gap. If there is no crossbar, make the test from where the crossbar would be.